BOONE CAREER AND TECHNICAL CENTER SCHOOL OF PRACTICAL NURSING 9128 PRACTICAL NURSING – MEDICAL SURGICAL COURSE SYLLABUS

MISSION: Boone Career and Technical Center enriches lives locally, regionally, and globally by providing occupational education and training for lifelong learning and professional success.

VISION: Your Goals. Our Mission

PROGRAM OF STUDY: PRACTICAL NURSING

COURSE: PRACTICAL NURSING – MEDICAL SURGICAL

Term:

Theory/Lab Hours: 216 Hours **Clinical Hours:** 234 Hours

Prerequisites: PRACTICAL NURSING PRINCIPLES AND FUNDAMENTALS

Program Coordinator:Paula Webb, RNpholstei@k12.wv.usInstructor:Kelly Harless, RNkelly.harless@k12.wv.us

Instructor Office Location: Room 107 **Instructor Phone:** (304) 369-4585

Instructor Office Hours: Monday – Friday, 2:30 p.m. – 3:00 p.m.

Course Description:

The Practical Nursing Medical Surgical course contains a comprehensive didactic and clinical curriculum to prepare students to care for patients in a broad range of medical surgical settings. Students learn to establish priorities and promote psychosocial and physiological integrity. The course emphasizes care of patients with conditions and disorders of the body systems, have sustained injuries, and are undergoing procedures such as diagnostic testing or surgery.

Required Text and Other Materials Needed:

Medical-Surgical Nursing: Concepts and Practice, 6th Ed., Stromberg

ISBN: 9780443245251

Additional Resource Texts:

<u>Fundamental Concepts and Skills for Nursing</u>, 6th Ed., Williams, ISBN 9780323694780 <u>William's Basic Nutrition and Diet Therapy</u>, 16th Ed., Nix, ISBN 9780323674577 <u>The Human Body in Health and Illness</u>, 7th Ed., Herlihy, ISBN: 9780443124723

Course Goals:

Upon on completion of this course students will be able to care for patients who require medical surgical intervention safety and accurately. Students will establish priorities, plan work assignments, delegate tasks to unlicensed personnel, and carry out patient care plans to successfully manage patient physiological and psychological integrity. Students will master the skills necessary to provide care for patients requiring medical and/or surgical care.

Course Schedule/Topic Outline:

	TERM 2		
	April 27 – August 21, 2026		
Apr. 27 – May 1	Med-Surg Clinicals (16 Hours)		
Clinicals 16	Thomas Memorial 3P, 5P		
Apr. 29 – May 1	Chapter 1: Caring for Medical-Surgical Patients (1 Hour)		
	Roles of the LPN/LVN		
12 Hours	Employment Opportunities		
Theory 3	Ethical and Legal Practice		
Sherpath 3	Quality and Safety		
Care Plans 2	Health Care Today		
Lab 4	Financing of Health Care		
	Providing Holistic Care		
Clinical	Chapter 2: Critical Thinking, Clinical Judgment, & Nursing Process (1 Hour)		
Simulation 1	Critical Thinking and Clinical Judgment		
	Applying LPN/LVN Standards in Medical-Surgical Nursing		
	Interdisciplinary (Collaborative) Care Plans		
	Chapter 3: Fluids, Electrolytes, Acid-Base Balance, and IV Therapy (1 Hour)		
	Distribution and Regulation of Body Fluids		
	Osmolality		
	Fluid Imbalances		
	Electrolytes		
	Acid-Base System		
	Acid-Base Imbalances		
	Intravenous Fluid Therapy		
	Nursing Management		
	Community Care		
	Sherpath Chapter Assignments (3 Hours)		
	NCLEX Questions and Care Planning (2 Hours)		
	Skills Labs: Communication Techniques, Care Planning, Managing IV Fluids &		
	Med Locks, Focused Assessments (4 Hours)		
	ShadowHealth Simulation: Complex Assess-Generalized Weakness (1 Hour)		
May 4 – 5	Med-Surg Clinicals (16 Hours)		
Clinicals 16	Thomas Memorial 3P, 5P		
May 6 – 8	Chapter 4: Care of Preoperative and Intraoperative Surgical Patients (1 Hr)		
	Surgery		
12 Hours	Technological Approaches in Surgery		
Theory 3	Autologous Blood for Transfusion		
Sherpath 3	Bloodless Surgery		
Care Plans 2	Perioperative Nursing Management		
Lab 4	The Surgical Team		
	The Surgical Suite		

Clinical	Anesthesia			
Simulation 1	Potential Intraoperative Complications			
	Chapter 5: Care of Postoperative Surgical Patients (1 Hour)			
	Immediate Postoperative Care			
	Nursing Management			
	Discharge Planning			
	Community Care			
	Chapter 6: Infection Prevention and Control (1 Hour)			
	The Infectious Process and Disease			
	The Body's Defense Against Infection			
	Infection Prevention and Control			
	Health Care–Associated Infections			
	Multidrug-Resistant Organisms (MDROs)			
	Sepsis and Septic Shock			
	Nursing Management			
	Community Care			
	Sherpath Chapter Assignments (3 Hours) NCLEX Questions and Care Planning (2 Hours)			
	Skills Labs: NPO Status, Surgical Site Prep/ Preop Procedures, Incentive			
	spirometer, TCDB, Sterile fields and gloving, Assessments (4 Hours)			
	ShadowHealth Simulation: Perioperative Hourly Rounds (1 Hour)			
May 11 – 12	Med-Surg Clinicals (16 Hours)			
Clinicals 16	Thomas Memorial 3P, 5P			
May 13 – 15	Chapter 7: Care of Patients with Pain (1 Hour)			
	Theories of Pain			
12 Hours	Classification of Pain			
Theory 3	Perception of Pain			
Sherpath 3	Acute Versus Chronic Pain			
Care Plans 2	Nursing Management			
Lab 4	Management of Pain			
	Community Care			
Clinical	Chapter 8: Care of Patients with Cancer (1 Hour)			
Simulation 1	The Impact of Cancer			
	Pathophysiology of Cancer			
	Metastasis			
	Genetic Factors			
	Contributing Factors			
	Classification of Tumors			
	Measures to Prevent Cancer			
	Detection of Cancer			
	Nursing Management			
	Common Therapies, Problems, and Nursing Care			
	Common Problems Related to Cancer or Cancer Treatment			
	Care Settings for the Cancer Patient			

	Chapter 9: Chronic Illness and Rehabilitation (1 Hour)			
	Chronic Illness			
	End-of-Life Care			
	Sherpath Chapter Assignments (6 Hours)			
	NCLEX Questions and Care Plans (2 Hours)			
	Skills Labs: Pain scales, documentation and care planning, PCA pump,			
	palliative care, patient assessments (4 Hours)			
	ShadowHealth Simulation: Complex Assessment- Generalized Weakness			
May 18 – 19	Med-Surg Clinicals (16 Hours)			
Clinicals 16	Thomas Memorial 3P, 5P			
May 20 – 22	Chapter 10: The Immune and Lymphatic Systems (1 Hour)			
	Anatomy and Physiology of the Immune and Lymphatic Systems			
12 Hours	Protective Mechanisms of the Immune and Lymphatic Systems			
Theory 2	Immune and Lymphatic System Disorders			
Sherpath 4	Nursing Management			
Care Plans 2	Common Problems Related to the Immune and Lymphatic Systems			
Lab 4	Chapter 11: Care of Patients with Immune and Lymphatic Disorders (1 Hr)			
	Immune Function and Dysfunction			
Clinical	Immune Deficiency Conditions			
Simulation 1	Therapeutic Immunosuppression			
	Nursing Management			
	Human Immunodeficiency Virus and Acquired Immunodeficiency			
	Syndrome			
	Human Immunodeficiency Virus Risk in Patients Older Than 50 Years			
	Community Education and Care			
	Autoimmune and Autoinflammatory Disorders			
	Disorders of the Lymphatic System			
	Disorders of Inappropriate Immune Response			
	Sherpath Chapter Assignments (4 Hours)			
	NCLEX Questions and Care Plans (2 Hours)			
	Skills Lab: Assessments, care of neutropenic patients, protective isolation,			
	blood transfusions (4 Hours)			
	ShadowHealth Simulation: Complex Assessment-Immunocompromise (1 Hr			
May 26	Med-Surg Clinicals (8 Hours)			
Clinicals 8	Thomas Memorial 3P, 5P			
May 27 – 29	Chapter 12: The Respiratory System (1 Hour)			
	Overview of Anatomy and Physiology of the Respiratory System			
12 Hours	Causes of Respiratory Disorders			
Theory 3	Respiratory Disorders			
Sherpath 3	Nursing Management			
Care Plans 2	Common Respiratory Patient Care Problems			
Lab 4	Chapter 13: Care of Patients with Disorders of the Upper Respiratory			
	System (1 Hour)			
Clinical	Disorders of the Nose and Sinuses			

Cimulation 1	CARC CoV 2/COVID 10			
Simulation 1	SARS-CoV-2/COVID-19			
	Obstruction and Trauma			
	Community Care			
	Chapter 14: Care of Patients with Disorders of the Lower Respiratory			
	System (1 Hour)			
	Respiratory Infectious Diseases			
	Restrictive Pulmonary Disorders			
	Obstructive Pulmonary Disorders			
	Pulmonary Vascular Disorders			
	Chest Injuries			
	Lung Disorders			
	Common Therapeutic Measures			
	Community Care			
	Sherpath Chapter Assignments (3 Hours)			
	NCLEX Questions and Care Plans (2 Hours)			
	Skills Lab: Oxygen saturation, Oxygen admin, sputum specimens, throat			
	culture; Assessment: lung sounds, med admin, trach suctioning and care,			
	mechanical ventilation, CPAP (4 Hours)			
	ShadowHealth Simulation: Respiratory System Hourly Rounds (1 Hour)			
June 1 – 2	Med-Surg Clinicals (16 Hours)			
Clinicals 16	Thomas Memorial 3P, 5P			
June 3 – 5	Chapter 15: The Hematologic System (1 Hour)			
	Overview of Anatomy and Physiology of the Hematologic System			
11 Hours	Causes of Hematologic Disorders			
Theory 2	Prevention of Hematologic Disorders			
Sherpath 4	Diagnostic Tests and Procedures			
Care Plans 2	Nursing Management			
Lab 3	Common Problems Related to Disorders of the Hematologic System			
	Chapter 16: Care of Patients with Hematologic Disorders (1 Hour)			
	Disorders of the Hematologic System			
	Nursing Management			
	Coagulation Disorders			
	Therapies Frequently Used in the Management of Hematologic			
	Disorders			
	Community Care			
	Sherpath Chapter Assignments (4 Hours)			
	NCLEX Questions and Care Plans (2 Hours)			
	Skills Lab: Hematologic assessment, Anatomage activity- hematology, blood			
	cultures, coagulation meds and patient care planning (3 Hours)			
June 8 – 9	Med-Surg Clinicals (16 Hours)			
Clinicals 16	Thomas Memorial 3P, 5P			
June 10 – 12	Chapter 17: The Cardiovascular System (1 Hour)			
	Overview of Anatomy and Physiology of the Cardiovascular System			
14 Hours	Cardiovascular Disease			

Theory 4	Nursing Management			
Sherpath 3	Nursing Management Common Problems of Patients with Cardiovascular Disorders			
Care Plans 2	Chapter 18: Care of Patients with Hypertension and PVD (1 Hour)			
Lab 5	Hypertension			
Lab 3	Arteriosclerosis and Atherosclerosis			
Clinical				
Simulation 1	Peripheral Vascular Disease			
Simulation 1	Assessment (Data Collection)			
	Problem Statement/Nursing Diagnosis and Planning Implementation			
	Evaluation			
	Carotid Artery Disease			
	·			
	Thromboangiitis Obliterans (Buerger Disease)			
	Signs, Symptoms, Diagnosis, and Treatment			
	Nursing Management			
	Venous Disorders Community Care			
	Community Care Chapter 19: Care of Patients with Cardiac Disorders (1 Hour)			
	Disorders of the Heart			
	Nursing Management			
	Inflammatory and Infectious Diseases of the Heart			
	Cardiomyopathy			
	Cardiac Valve Disorders			
	Common Therapies and Their Nursing Implications			
	Community Care			
	Chapter 20: Care of Patients with CAD and Cardiac Surgery (1 Hour)			
	Coronary Artery Disease/Coronary Heart Disease			
	Surgical and Nonsurgical Treatment Options			
	Community Care			
	Sherpath Chapter Assignments (3 Hours)			
	NCLEX Questions and Care Plans (2 Hours)			
	Skills Lab: Cardiac monitoring, ECGs, dopplers, Heart sounds, edema, CPR,			
	cardiac and HTN medications, pacemaker care, cardiac diets (5 Hours)			
	ShadowHealth Simulation: Complex Assess- End Stage Heart Failure (1 Hr)			
June 15 – 16	Med-Surg Clinicals (16 Hours)			
Clinicals 16	Thomas Memorial 3P, 5P			
June 17 – 19	Chapter 21: The Neurologic System (1 Hour)			
	Anatomy and Physiology of The Neurologic System			
13 Hours	Causative Factors Involved in Neurologic Disorders			
Theory 4	Prevention of Neurologic Disorders			
Sherpath 3	Evaluation of Neurologic Status			
Care Plans 2	Nursing Management			
Lab 4	Common Neurologic Patient Care Problems			
	Chapter 22: Care of Patients with Head and Spinal Cord Injuries (1 Hour)			
	Traumatic Brain (Head) Injuries			

Clinical	Increased Intracranial Pressure			
Simulation 1	Nursing Management			
Sillidiation 1	Injuries of the Spine and Spinal Cord			
	Nursing Management			
	Back Pain and Herniated Disk (Bulged, Slipped, or Ruptured Disk)			
	Chapter 23: Care of Patients with Brain Disorders (1 Hour) Seizure Disorders and Epilepsy			
	· · ·			
	Nursing Management Transient Ischemic Attack			
	Cerebrovascular Accident (Stroke, Brain Attack) Brain Tumor			
	Infectious and Inflammatory Disorders of the Nervous System			
	Headaches			
	Cranial nerve disorders			
	Nursing Management			
	Chapter 24; Care of Pts with Peripheral Nerve and Degenerative Nerve			
	Disorders (1 Hour) Parkinson Disease			
	Multiple Sclerosis			
	Alzheimer Disease			
	Amyotrophic Lateral Sclerosis			
Guillain-Barré Syndrome				
	Poliomyelitis and Postpolio Syndrome			
	Huntington Disease			
	Myasthenia Gravis			
	Nursing Management			
Restless Leg Syndrome Community Care Sherpath Chapter Assignments (3 Hours) NCLEX Questions and Care Plans (2 Hours)				
			Skills Lab: Anatomage- neuro assessment activity, TBI-stroke-migraine	
			assessments and management, spinal cord injury management, neuro	
			medications (4 Hours)	
	ShadowHealth Simulation: Complex Assessment- Cardiac Intervention (1 Hr)			
June 22 – 23	Med-Surg Clinicals (16 Hours)			
Clinicals 16	Thomas Memorial 3P, 5P			
June 22 – 26	HESI Midterm (3 Hours)			
	Chapter 25: The Sensory System: Eye (1 Hour)			
14 Hours	Anatomy and Physiology of the Eye			
Theory 5	The Eye			
Sherpath 3	Nursing Management			
Care Plans 2	Common Disorders of the Eye			
Lab 4	Nursing Care of Patients Having Eye Surgery			
	Community Care			

	Chapter 26: The Sensory System: Ear (1 Hour)	
Clinical	Anatomy and Physiology of the Ear	
Simulation 1	The Ear	
Silliulation 1		
	Nursing Management Common Problems of Patients with Ear Disorders	
	Common Disorders of the Ear	
	Cochlear Implant Nursing Care of Patients Having Ear Surgery Community Care Sherpath Chapter Assignments (3 Hours)	
	NCLEX Questions and Care Plans (2 Hours)	
	Skills lab: Admin of eye and ear meds, glaucoma testing, Romberg test,	
	hearing and vision screens (4 Hours)	
	ShadowHealth Simulation: Complex Assessment- Arrhythmia (1 Hour)	
Jun 29 – July 3	Summer Break	
July 6 – 7	Med-Surg Clinicals (16 Hours)	
Clinicals 16	Thomas Memorial 3P, 5P	
July 8 – 10	Chapter 27: The Gastrointestinal System (1 Hour)	
	Anatomy and Physiology of the Gastrointestinal System	
14 Hours	The Gastrointestinal System	
Theory 4	Nursing Management	
Sherpath 3	Chapter 28: Care of Patients with Disorders of the Upper GI System (1 Hr)	
Care Plans 3	Eating Disorders	
Lab 4	Nursing Management of Obesity	
	Upper Gastrointestinal Disorders	
Clinical	Nursing Management	
Simulation 1	Common Therapies for Disorders of the Gastrointestinal System	
	Chapter 29: Care of Patients w/ Disorders of the Lower GI System (1 Hr)	
	Disorders of the Abdomen and Bowel	
	Nursing Management	
	Ostomy Surgery and Care	
	Nursing Management	
	Anorectal Disorders	
	Community Care	
	Chapter 30: Care of Patients w/ Disorders of the GB, Liver, Pancreas (1 Hr)	
	Disorders of the Gallbladder	
Disorders of the Liver		
	Nursing Management	
	Disorders of the Pancreas	
	Community Care	
	Sherpath Chapter Assignments (3 Hours)	
	NCLEX Questions and Care Plans (3 Hours)	
Skills Lab: Anatomage- GI System, GI disorders; Ostomy care an		
	NG tube insertion, Bowel programs, GI meds, parenteral feedings (4 Hours)	

	ShadowHealth Simulation Lab: Gastrointestinal Hourly Rounds (1 Hour)				
July 13 – 14	Med-Surg Clinicals (16 Hours)				
Clinicals 16	Thomas Memorial 3P, 5P				
July 15 – 17	Chapter 31: The Musculoskeletal System (1 Hour)				
	Anatomy and Physiology of the Musculoskeletal System				
14 Hours	Musculoskeletal Disorders				
Theory 4	Nursing Management				
Sherpath 3	Chapter 32: Care of Patients with Musculoskeletal Connective Tissue				
Care Plans 2	Disorders (1 Hour)				
Lab 5	Connective Tissue Disorders				
	Inflammatory Disorders of the Musculoskeletal System				
Clinical	Nursing Management				
Simulation 1	Community Care				
	Chapter 33: The Urinary System (1 Hour)				
	Anatomy and Physiology of the Urologic System				
	The Urologic System				
	Nursing Management				
	Common Urologic Problems				
	Chapter 34: Care of Patients with Disorders of the Urinary System (1 Hour)				
	Inflammatory Disorders of the Urinary Tract				
	Obstructions of the Urinary Tract				
	Urologic System Trauma				
	Urologic System Cancers				
	Renal Failure				
	Nursing Management				
	Community Care				
	Sherpath Chapter Assignments (3 Hours)				
	NCLEX Questions and Care Plans (2 Hours)				
	Skills Lab: Anatomage- urinary system; urostomies; purwick; dialysis;				
	bladder scan; mobility/assistive devices; heat/cold application (5 Hours)				
	ShadowHealth Simulation: Renal System Hourly Rounds (1 Hour)				
July 20 – 21	Med-Surg Clinicals (16 Hours)				
Clinicals 16	Thomas Memorial 3P, 5P				
July 22 – 24	Chapter 35: The Endocrine System (1 Hour)				
14 House	Anatomy and Physiology of the Endocrine System				
14 Hours Theory 4	The Endocrine System				
-	Nursing Management				
Sherpath 3 Care Plans 2	Community Care Chapter 36: Care of Patients with Pituitary, Thyroid, Parathyroid, Adrenal				
Lab 5	Disorders (1 Hour)				
Lab J	Disorders (1 Hour) Disorders of the Pituitary Gland				
Clinical	Disorders of the Fituliary Gland Disorders of the Thyroid Gland				
Simulation 1	Disorders of the Parathyroid Glands				
Jiliulation 1	Disorders of the Adrenal Glands				
	Disorders of the Adrenal Glands				

	C			
	Community Care			
	Chapter 37: Care of Patients w/ Diabetes and Hypoglycemia (2 Hours)			
	Diabetes Mellitus and Hypoglycemia			
	Nursing Management			
	Community Care			
	Sherpath Chapter Assignments (3 Hours)			
	NCLEX Questions and Care Plans (2 Hours)			
	Skills Lab: Blood glucose POCT, urine & blood specimens, insulin injections and diabetic meds (5 Hours)			
	ShadowHealth Simulation: Endocrine System Hourly Rounds (1 Hour)			
July 27 – 28	Med-Surg Clinicals (16 Hours)			
Clinicals 16	Thomas Memorial 3P, 5P			
July 29 – 31	Chapter 38: The Reproductive System (2 Hours)			
13 110	The Female Reproductive System			
12 Hours	Anatomy and Physiology of the Female Reproductive System			
Theory 4	Women's Health Care			
Sherpath 3	Health Screening and Assessment			
Care Plans 2	Anatomy and Physiology of the Male Reproductive System			
Lab 3	The Male Reproductive System			
	Nursing Management			
	Care of Patients who Identify as LGBTQIA2+			
	Chapter 39: Care of Women with Reproductive Disorders (2 Hours)			
	Menstrual Dysfunction			
	Infertility			
	Menopause			
	Disorders of the Female Reproductive Tract			
	Cancer of the Reproductive Tract			
	Disorders of the Breast			
	Nursing Management			
	Home Care			
	Community Care			
	Sherpath Chapter Assignments (3 Hours)			
	NCLEX Questions and Care Plans (2 Hours)			
	Skills Lab: Sitz bath, specimen collection, birth control, Anatomage (3 Hours)			
Aug 3 – 4	Med-Surg Clinicals (16 Hours)			
Clinicals 16	Thomas Memorial 3P, 5P			
Aug. 3 – 7	Chapter 40: Care of Men with Reproductive Disorders (2 Hours)			
	Disorders of the Male Reproductive System			
13 Hours	Priapism			
Theory 4	Community Care			
Sherpath 3	Chapter 41: Care of Patients with Sexually Transmitted Infections (2 Hours)			
Care Plans 2	Identification, Diagnosis, and Management of Sexually Transmitted			
Lab 4	Infections			
	Transmission of Sexually Transmitted Infections			

	Nursing Management			
	Common Infections of the Female Reproductive Tract			
	Risk Factors for Transmission of Sexually Transmitted Infections			
	Community Care			
	Sherpath Chapter Assignments (3 Hours)			
	NCLEX Questions and Care Plans (2 Hours)			
	Skills Lab: Anatomage male reproductive system; condom cath (4 Hours)			
Aug. 10 – 14	Chapter 42: The Integumentary System (1 Hour)			
	Anatomy and Physiology of the Integumentary System			
13 Hours	The Integumentary System			
Theory 3	Nursing Management			
Sherpath 4	Chapter 43: Care of Patients with Integumentary Disorders and Burns (2 Hr)			
Care Plans 3	Inflammatory Infections			
Lab 3	Bacterial Infections			
	Viral Infections			
Clinical	Fungal Infections			
Simulation 3	Parasitic Infections			
	Noninfectious Disorders of Skin			
	Nursing Management			
	Community Care			
	Sherpath Chapter Assignments (3 Hours)			
	NCLEX Questions and Care Plans (3 Hours)			
	Skills Lab: Skin assessment, Skin care, skin lesion assessment, burn			
	management (3 Hours)			
	ShadowHealth Simulation: Comprehensive Assessment (3 Hours)			
Aug. 17 – 21	Chapter 44: Care of Patients in Disasters or Bioterrorism Attacks (1 Hour)			
	Disaster Preparedness and Response			
13 Hours	Preparing for Chemical, Nuclear, or Biological Disasters			
Theory 3	Active Shooter			
Sherpath 4	Debriefing			
Care Plans 2	Chapter 45: Care of Patients with Emergent Conditions, Trauma, and Shock			
Lab 4	(2 Hours)			
	Prevention of Accidents			
Clinical	First Aid and Good Samaritan Laws			
Simulation 1	Psychological and Social Emergencies			
	Emergency Care			
	Metabolic Emergencies			
	Injuries Caused by Extreme Heat and Cold			
	Poisoning			
	Bites and Stings			
	Electrical Injuries and Burns			
	Choking Emergencies			
	Cardiopulmonary Resuscitation			
	Shock			

	Sherpath Chapter Assignments (4 Hours)
	NCLEX Questions and Care Plans (2 Hours)
	Skills Lab: CPR and First Aid Review (4 Hours)
	ShadowHealth Simulation: Complex Assessment-Unresponsive (1 Hour)
Aug. 24- 28	Med-Surg Review (8 Hours)
Theory 8	
Aug. 31 – Sept.	ShadowHealth Simulations: Comprehensive Assessments (3 Hours)
4	
Theory 3	HESI Final Med-Surg (3 Hours)
Clinical	
Simulation 3	

Evaluation:

The assessment and grading of student performance in this course is based on the following activities: attendance, participation, assignments, unit tests, skill sessions, clinical rotations, a final exam.

Students must successfully pass all the competencies in order to pass the course and/or progress in the program. Students may re-attempt a competency up to three times in order to progress in the course.

Gradi	ng Scal	e
-------	---------	---

94 - 100 = A

86 - 93 = B

80 - 85 = C

70 - 79 = D

0 - 69 = F

Students must score 80% or above to successfully complete this course and progress to the next course.

Support Services:

- 1. The Individual Career Plan (ICP) is a planning tool that is used for career preparation, career growth and lifelong learning goals. All adult education students will complete an Individual Career Plan.
- 2. Students will be counseled on attendance and grades at mid-term and as needed by program instructors.
- 3. Students who fail a course must remediate with the Adult Learning Center. Please call 304-369-4585 for more information.

Awards and Honors:

Outstanding students will be invited to become a member of the National Technical Honor Society. Students are recommended by the career & technical instructor. Criteria for nomination:

• GPA of 4.0 (A)

- Exemplary Conduct & Attitude
- Leadership
- Teamwork
- Exemplary Attendance

Course Policies:

See the School of Practical Nursing Policy and Procedure Manual

School Policies:

See BCTC Adult Student Handbook

Discrimination Prohibited:

As required by federal law and regulations, the Boone County Board of Education does not discriminate on the basis of sex, race, color, religion, disability, age or national origin in its employment practices or in the administration of any of its educational programs and activities. Inquiries may be directed to Anthony Tagliente, Safe Schools coordinator, Boone County Board of Education, 69 Avenue B, Madison, WV, 25130 phone 369-8276.

SPECIAL NEEDS: If you need accommodations because of a disability, have emergency medical information to share with me, or need special arrangements in case the building must be evacuated, please inform me immediately.

Instructor retains the right to adjust the course schedule and revise the course syllabus as needed.